



Preparing Your Home For A Photo-shoot

Getting your home ready for photographing is very important. Remember that a 360 interactive virtual tour will be like an open house 24/7, so a little time spent preparing now will certainly pay off in the end.

The photo-shoot will take approximately 1 hour. We will be photographing both the inside and outside of your home. We will be photographing all of the major rooms in your home. We normally do not photograph the garages, closets or laundry rooms unless it has special features and we have been notified to do so.

Our photographers will have a limited time at each location as several tours are scheduled each day; therefore it is important that the home be in the condition you want it photographed in before the photographer arrives.

Please be sure to be **100% show ready prior to our arrival.**

Here are some tips to get your home ready and looking its best:

General

- Check both indoors and out for clutter. Make sure everything is neat and tidy.
- Please make sure all loose items throughout your home are put away. This includes personal items like cell phones, iPods, shoes, books, brief cases, jewelry, etc. Please have children's toys, playpens, highchairs put in rooms that will not be shot like the laundry room. If you are going to be home, please have all inside lights on. Leave venetian blinds down and turned slightly upwards.
- Try not to be in the room where the photographer is photographing so you don't end up in the photo.
- Do not schedule other workers to be in the home at the same time. We just end up in each other's way and it makes it difficult for everyone to do

their job appropriately.

- Make arrangements for pets. They should be kenneled or at doggie day care, so the photographer can access all areas of the home for photographing.
- Please have pillows properly placed, and any light's that are set to a timer, please remove the timer.
- Please put away remotes.

Outdoors

- Remove all vehicles from driveways and do not park directly in front of the house.
- Move garbage cans out of sight.
- Remove all garden tools including hoses and sprinklers.
- Mow and rake yard prior to shoot.
- Spruce up your lawn and garden. Trim shrubbery and replace or remove dead plants if necessary.
- Yard and patio/porch should be neat and tidy. Outdoor furniture should be clean and neat.
- Clear clutter – toys, bikes, brooms, etc.
- Keep the pool clear and clean.

Living Areas

- Turn on all interior lights. Replace ALL broken or missing light bulbs.
- Remove clutter and tidy up tables, furniture and shelves
- Turn ceiling fans and televisions off.
- Move excess furniture out of the room (pet crates, tray tables, etc.). A clean, open, clutter free space is best.
- Replace burnt out light bulbs! These really stick out in the photos.
- Don't tuck things behind doors or under furniture. The camera catches it every time!
- Tuck trash cans and tissue boxes out of view in a closet or cupboard.

Kitchen

- Clear any clutter from the counters. Move the basket of mail, meds, brown bananas, cooking tools (spatula, etc.), toaster, and toaster ovens. (Can be placed in oven).
- Make sure dishes are put away. Don't leave them in the sink or on the drain board. Any wipe clothes, soaps, etc. off the sink area.
- Empty or put away the garbage can.
- Please remove all items that can be removed off of Fridge including on top and any magnets.
- Remove photos, notes and papers from the refrigerator.
- Remove any hand towels on oven or cabinets. Any dish racks need to be removed.

Dining Room

- If possible, a table setting is appropriate. Flowers and plants are fine, but not too many as that can clutter the shot.

Bathrooms

- Close the toilet lid and empty the garbage can.
- Clean the mirror and glass surfaces. The camera flash can really highlight those smudges and watermarks.
- Hang towels neatly from the towel rack. Remove clothing from hooks or the back of the door.
- Please remove all toiletry items from sink like toothbrushes, toothpaste, razors, etc.
- Please pick up any wipe off rugs or toilet bibs (unless to cover floor impairment).
- For sunken tubs, showers, whirlpool tubs, etc., please remove shampoos, soaps, etc. (Closets are a good place to put items to be removed.)

***** If you have special features of your home that you would like photographed, please let your agent know so that we are notified prior to the shoot date and our photographer is notified.**

The Photographer Will NOT

- Move furniture
 - Clean or dust
 - Pick up clutter (toys, dishes, pet beds, water bottles, soap, etc.)
 - Photographers will not wait for areas to be cleaned. Photographers have several tours each day and each one deserves its full time allotment.
- Failure to be ready on time may result in additional charges.

It is the Sales Representative's responsibility to arrange these activities with his/hers clients.